

No.20(08)/BIFR/2010-Estt

Government of India

Ministry of Finance

Department of Financial Services

Board for Industrial & Financial Reconstruction

8th Floor Annexe, Jawahar Vyapar Bhawan, 1, Tolstoy Marg, New Delhi – 110001.

FILLING UP OF POSTS IN THE BOARD FOR INDUSTRIAL AND FINANCIAL RECONSTRUCTION (BIFR) / APPELLATE AUTHORITY FOR INDUSTRIAL AND FINANCIAL RECONSTRUCTION (AAIFR) ON DEPUTATION BASIS.

Applications are invited from eligible officials working in Central/State Government/Statutory/Autonomous organisations to draw a panel for filling up the following posts on deputation basis.

<u>Sl. No.</u>	<u>Name of Post</u>	<u>Pay Band and Grade Pay</u>	<u>No. of Posts</u>	<u>Eligibility Criteria</u>
1.	Principal Private Secretary	PB-3 (₹15600-39100) + GP ₹6600/-	04	(i) Holding analogous post or (ii) Having 06 years regular service as Private Secretary in PB-2 (₹9300-34800) + GP ₹4800/- (iii) Having 07 years regular service as Private Secretary in PB-2 (₹9300-34800) + GP ₹4600/-
2.	Bench Officer	PB-3 (₹15600-39100) + GP ₹5400/-	03	(i) Holding analogous post or (ii) Having 02 years regular service as Section Officer in PB-2 (₹9300-34800) + GP ₹4800/- (iii) Having 03 years regular service as Section Officer in PB-2 (₹9300-34800) + GP ₹4600/- <u>Desirable qualification:-</u> <u>Possessing Law Degree from a recognized University.</u>
3.	Section Officer	PB-2 (₹9300-34800) + GP ₹4800/-	01*	(i) Holding analogous post or (ii) Having 06 years regular service as Assistant in PB-2 (₹9300-34800) + GP ₹4600/- or in PB-2 (₹9300-34800) + GP ₹4200/-
4.	Assistant	PB-2 (₹9300-34800) + GP ₹4200/-	02	(i) Holding analogous post or (ii) Having 10 years regular service as UDC in PB-1 (₹5200-20200) + GP ₹2400/-.

5.	Librarian	PB-2 (₹9300-34800) + GP ₹4200/-	01	(i) Holding analogous post or (ii) Having 06 years regular service as Assistant Librarian/Library Assistant or equivalent in the PB-1 (₹5200-20200) + GP ₹2800/- and. (iii) Possessing a Diploma in Library Science of a recognized University.
6.	Hindi Translator (Junior Grade)	PB-2 (₹9300-34800) + GP ₹4200/-	01	(i) Holding analogous post or (ii) Having 03 years regular service in PB-1 (₹5200-20200) + GP ₹2400/- or (iii) Having 05 years regular service in PB-1 (₹5200-20200) + GP ₹1900/- and (iii) Possessing Bachelor's degree with Hindi and English as main subjects or either of the two as medium of examination and other as a main subject plus recognized diploma/ certificate course in translation from Hindi to English & vice versa or two years experience of translation work from Hindi to English & vice versa in Central/State Government offices including Government of India Undertakings.

* No. of vacancies are subject to change.

2. The terms and conditions of deputation will be governed by the provisions of Department of Personnel & Training OM No.6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.

3. The maximum age limit for appointment on deputation basis shall be 56 years as on the date of publication of this advertisement.

4. Applications in the prescribed proforma (ANNEXURE-I) may be forwarded along with Vigilance Clearance and attested copies of ACRs for the last 5 years, to reach **"The Under Secretary (Admin), Board for Industrial & Financial Reconstruction, Jawahar Vyapar Bhawan, 1, Tolstoy Marg, New Delhi – 110001** not later than 29.07.2011.

5. **Only those applications received through proper channel will be considered.** Applications received after the due date will not be considered.

(Capt K Paul James)
Under Secretary (Admin)
Tele : 23701249

PROFORMA

Application for the post of

1. Name (in Block Letters) :
2. Date of Birth :
3. Present post held :
4. Date of appointment in the present post/grade :
5. Present Pay & Scale of Pay :
6. Name of Office/Department where presently employed with complete address & Tele No. etc. :
7. Educational Qualifications :
8. Experience/Nature of duties performed in the present post :
9. Date of return from the ex-cadre post, if any :
10. Whether SC/ST :

Signature of applicant

Place :
Date :

Name : _____

CERTIFICATE BY THE FORWARDING OFFICE

Certified that the information furnished by Shri/Smt/Ms _____ in his/her application has been verified from records and is found to be correct.

It is further certified that no vigilance/disciplinary case is either pending or contemplated against Shri/Smt/Ms. _____

Signature
Name
Designation