

## HOW TO FILE A RTI APPLICATION WITH BOARD FOR INDUSTRIAL AND FINANCIAL RECONSTRUCTION

Any citizen of India who desires to obtain any information under the Right to Information Act, 2005 (Act) may make a request to the PIO, Board for Industrial and Financial Reconstruction, Jawahar Vyapar Bhawan, 1, Tolstoy Marg, New Delhi 110001

**Application Fee:** In accordance to directive given in the Gazette notification issued by Deptt. Of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, Govt. of India, vide no. 34012/8(s)/2005-Estt.(B) dated 16.09.2005, the application for obtaining Information under sub-section (1) of Section 6 must be accompanied by prescribed application fee. At present the application fee is as Rs 10/-.

**Mode of Payment:** By cash against proper receipt or by Demand Draft / Banker's Cheque / Postal order drawn in favour of DDO, BIFR, New Delhi.

Persons who belong to BPL category are not required to pay any fee provided necessary documents are produced in support of their claim.

**Additional Fee:** In case additional fees are required, the applicant will be informed about the same.

RTI fee of Rs 10/- can be submitted by cash, through Indian Postal Order (IPO) or through Demand Draft (DD) in favour of DDO, BIFR, New Delhi.

The fee (in cash/IPO/DD) can only be submitted at the office of Public Information Officer (PIO), Board for Industrial and Financial Reconstruction, Jawahar Vyapar Bhawan, 1, Tolstoy Marg, New Delhi 110001

One can personally deposit the fee (in cash/IPO/DD) at the office of PIO or alternatively he / she may send IPO or DD by post to the following address.

**Public Information Officer,**

Board for Industrial and Financial Reconstruction,  
Jawahar Vyapar Bhawan,  
1, Tolstoy Marg,  
New Delhi 110001

## DETAILS OF PUBLIC INFORMATION OFFICER & APPELLATE AUTHORITY

### Public Information Officer

**Capt. K. Paul James,**  
Under Secretary (Admn.),  
Board for Industrial and Financial Reconstruction,  
Jawahar Vyapar Bhawan,  
1, Tolstoy Marg,  
New Delhi 110001

**Phone. No. - (011) 23701249**

**Fax No. - (011) 23701211**

### Appellate Authority

**Smt. L. Indumathy**  
Secretary,  
Board for Industrial and Financial Reconstruction,  
Jawahar Vyapar Bhawan,  
1, Tolstoy Marg,  
New Delhi 110001

**Phone. No. - (011) 23701216**

**Fax No. - (011) 23701211**